

Director of Children and Youth Ministries

The Director of Children and Youth Ministries is primarily responsible for enabling the church (lay and professional staff) to coordinate and plan projects necessary to the development of its total educational ministry with children and youth.

Specific Responsibilities

The responsibilities of the Director of Children and Youth Ministries shall include the following:

1. Evaluate what is taught in light of biblical teaching so that students might learn to manifest and experience the love of God that is in Christ Jesus. The director must serve as a role model that exhibits high moral character and a Christian lifestyle.
2. Serve as staff coordinator for all the children and youth education ministries and programs with the understanding that other members of the staff will share in designated areas. Enable the congregation to plan, prepare, coordinate, set goals, and carry out the educational ministries for the children and youth. The director will be responsible for teaching the children Sunday school class on Sunday mornings and youth fellowship on Sunday nights. The director will be responsible for children and youth activities for Wednesday evenings.
3. Provide professional staff supervision to volunteer adult workers at all grade levels as needed.
4. Guide the curriculum design and development for children and youth.
5. Guide the recruitment and training of volunteers.
6. Guide the development and strengthening of resources and ensure the children's department (nursery) and the youth department are updated and maintained properly for the appropriate ministries.
7. Facilitate learning experiences beyond Sunday morning church: i.e. Sunday children's church, Sunday school classes for children, day camps, retreats, various through – t he – week learning experiences, children's Christmas pageant, etc.
8. Develop special programs for youth such as retreats, fun nights, recreation activities, service activities, educational trips, youth seminars, camps, etc.
9. Work with all groups in the church as necessary by attending meetings and sharing ideas. Specific groups include parent meetings and monthly church council meetings.
10. Represent children and youth of the church on certain occasions. This may be teaching adult classes or giving reports to various groups in the church and community. This also includes coordinating a children and youth Sunday morning worship service.
11. Serve as Director of the annual Vacation Bible School
12. Develop effective communication tools using various phones, email, and social media applications including the development of a Facebook page and program webpage on the Centenary United Methodist website.
13. At times be required to perform various duties, tasks, and assignments not specifically noted above in accordance with the needs of the church.

* Applicants will be submitted for a background check.

2/18/2013